



MARATHA VIDYA PRASARAK SAMAJ, NASHIK
S.S.S.M. Arts, Science & Commerce College, Saikheda

Tal. Niphad, Dist. Nashik (MS) India. Pin – 422 2010

Phone : (02550) 233389, 232783 Fax:(02550)
E-mail : saikhedacollege@rediffmail.com
Website : www.mvpsaikhedacollege.com

Prof. (Dr.) K.M.Khalkar
(M.Sc.M.Phil,Ph.D)
PRINCIPAL

NAAC Accredited 'B++' Grade Affiliated to University of Pune ID. No.PU/NS/S/56/1998

Ref.No.:

Date :21/07/2025

- ❖ **Name of the Program:** Letter Writing Competition
- ❖ **Subject:** Write Application and Letter Competition
- ❖ **Level:** College
- ❖ **Sanctioned by:** IQAC
- ❖ **Organizer :** By Department of Marathi
- ❖ **Day and Date:** Tuesday 19/07/2025
- ❖ **Timing :** 09:00 am
- ❖ **Chief Guest:** Dr.K.M. Khalkar

Report- Two-Day Workshop on Letter and Application Writing,

Under the Marathi Department, a two-day workshop on Letter and Application Writing was organized on 18th and 19th July 2025. The objective of this workshop was to help students develop skills in writing accurate, effective, and formal letters and applications in an official format.

The workshop commenced at 9:00 AM, with the inauguration attended by Principal K. M. Khalkar, Vice Principal and Morning Session Head Mr. Gopale, and Marathi subject teachers. During the inaugural session, the dignitaries emphasized the historical importance of letter writing in the Marathi language and introduced students to various types of letters such as formal, informal, request letters, and complaint letters, providing detailed guidance on each. On the second day, the focus shifted to application writing, with detailed instructions provided on different types of applications including:

Applications related to school/college, Applications addressed to government offices, Applications for banking purposes. In the concluding session, participating teachers observed that there was a notable improvement in the students' writing abilities and self-confidence. The students participated in the workshop with great enthusiasm. This two-day workshop on letter and application writing was successfully conducted under the guidance of the Principal, faculty members, and non-teaching staff.

- ❖ **Total No. of Students:-74**

Head of Dept.

**IQAC Coordinator &
Vice Principal**

Principal

Mr.A.M.Nyaharkar

Dr.S.V.Gosavi

Dr.K.M.Khalkar

Enclose

1. Activity Report
2. Attendance
3. Photographs



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- ❖ **Day and Date:** Tuesday 15/06/2025
- ❖ **Timing :** 09:00 am
- ❖ **Chief Guest:** Dr.K.M. Khalkar
- ❖ **Report-** On the occasion of World Youth Skills Day, a letter-writing competition was organized by the Marathi Department on 15th July 2025. The purpose of this competition was to provide a platform for students to showcase their talents, to preserve Marathi traditions in the age of modern technology, and to faster the development of students' language skills.

Students from the first-year class participated enthusiastically in the event. They presented their writing in a very attractive and grammatically correct manner, incorporating innovative ideas that gave their work a unique touch. The competition was successfully conducted under the guidance of the Principal, along with the cooperation of the college professors staff.
- ❖ **Total No. of Students:-78**

Head of Dept.
Mr.A.M.Nyaharkar

IQAC Coordinator
Dr.S.V.Gosavi

Principal
Dr.K.M.Khalkar

Enclose

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❖ **Letter Writing and Application Writing Competition 2025-2026**



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Mr.A.M.Nyaharkar

IQAC Coordinator &
Dr.S.V.Gosavi

Principal
Dr.K.M.Khalkar



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Letter Writing and Application Writing Competition 2025-2026



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Letter Writing and Application Two Day Workshop 2025-2026



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